

CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2012 TO 31 DECEMBER 2012

1. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.
2. A 'Key' Decision is defined as:
 - 2.1 Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
 - a contract worth £100,000 or more; or
 - a new or unprogrammed capital scheme of £100,000 or more.
 - 2.2 Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
 - 2.3 Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless:
 - it is published in the Forward Plan;
 - five clear days have lapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of the Executive Cabinet, five clear days notice of the meeting has been given.
 - 2.4 The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.
3. The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of both elected Members, Officers and the public.
4. Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chorley.gov.uk. Most meetings of the Council are open to the public and meeting dates are also on the Council's website.

Gary Hall
Chief Executive

Publication Date: 22 August 2012

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
September							
Localisation of Council Tax Benefit	Executive Cabinet	Deputy Executive Leader, Executive Member (Resources, Policy and Performance)	13 Sep 2012	Relevant Executive Members and Strategy Group	Report to be supplied to the consultees	Report of the Chief Executive	Chief Executive (Gary Hall)
	Council		25 Sep 2012				Thursday, 16 August 2012
Consultation on Parks and Open Spaces Memorial Policy	Executive Cabinet	Executive Member (People)	13 Sep 2012	Relevant stakeholders, Members	Report to be supplied to consultees	Report of the Director of People and Places	Director of People and Places (Jamie Carson) Thursday, 16 August 2012

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Safeguarding Adults Policy and Procedures	Executive Cabinet	Executive Member (People)	13 Sep 2012	Strategy Group, relevant Executive Member	Report to be submitted to the consultees	Report of the Director of People and Places	Director of People and Places (Jamie Carson) Thursday, 16 August 2012

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Site Allocations Publication Version	Council	Executive Member (LDF and Planning)	25 Sep 2012	Members, Local Development Framework, Executive Cabinet, Town and Parish Councils, members of the public, over 1,500 letters sent to local businesses, landowners, agents and other consultees.	Document to be supplied to consultees, staffed public exhibitions, drop in sessions and attendance at Parish Council meetings, information posted on Chorley Council website as well as links to online representation forms, social networking e.g. Twitter, press releases, document deposited at all libraries and post offices in the Borough, additional meetings at the request of resident groups.	Report of the Director of Partnerships and Planning	Director of Partnerships and Planning (Lesley-Ann Fenton) Tuesday, 28 August 2012

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Approval of contract award procedure and evaluation criteria for galvanisation work to swimming pool roof beams at All Seasons Leisure Centre, Chorley	Executive Member (People)	Executive Member (People)	28 Sep 2012	Active Nation, the Council's leisure contractor, Chorley Council's Senior Management Team and procurement team	Report to be supplied to the consultees	Report of the Director of People and Places	Director of People and Places (Jamie Carson) Friday, 24 August 2012
Approval of contract award procedure and evaluation criteria for Duxbury Park access road	Executive Member (People)	Executive Member (People)	28 Sep 2012	Chorley Council's Senior Management Team and procurement team	Report to be supplied to the consultees	Report of the Director of People and Places	Director of People and Places (Jamie Carson) Friday, 24 August 2012